



Royal Federation of NZ Justices Associations (INC)

**93rd Annual Conference and AGM
James Cook Hotel, The Terrace, Wellington
Friday 26th - Sunday 28th February 2021**

To qualify for the “Early Bird” registration you **must** register and pay by 15th December 2020.

Personal Details:

Dr/Mr/Mrs/Ms First Name:..... Family Name:.....
Postal Address (Street, Suburb).....
Postal Address (City, Postcode).....
Email:..... Phone:
JP Association:.....
Position Held (choose one):
President/ Vice President/ Registrar/ Councillor/ Board Member/ Federation/ Association Member
Partner/Spouse Name (if Attending).....
Special Dietary Requirements.....

Accommodation and Travel

Delegates are responsible for making their own bookings. (See attached accommodation info)

Where are you staying: James Cook Hotel/ other:

If staying privately please state full address (Optional).....

Travel Plans

Do you require transport to James Cook Hotel to or from the airport: YES/NO (See costs below)

If yes: Arrival date: / / Arrival time: am/pm

Airline: Flight no: Number in party:

Do you require transport after the conference? Yes/No

If yes: Departure date: / / Final Check in time: am/pm

Airline: Flight no: Number in party:

Partners Activities:

Attached are some suggestions for activities for partners while delegates attend conference. There is uncertainty about attractions that will be open due to the impact to date of Covid 19 and therefore we are not organising a partner’s event.

Conference Costs:

Delegates registration fee includes: All morning and afternoon teas (4), lunches (2) breakfast (1-Sunday). Conference Dinner on Saturday Night is an additional cost of \$80. Some wine on tables will be provided however pre dinner drinks and additional or alternative beverages will be at own cost. *(There is no dinner planned for Friday night. Regional Representatives are coordinating dinner arrangements, and will advise your association accordingly)*

Registration:	Number attending:	Cost per person:	Total
Delegate early bird fee (until 15 th Dec 2020)		\$ 295.00	\$
Delegate registration Fee (after 15 th Dec 2020)		\$ 320.00	\$
Partners registration fee incl catering above		\$ 120.00	\$
Conference Dinner (Saturday Night)		\$ 80.00	\$
Transport from Wgtn Airport on arrival (per person)		\$ 10.00	\$
Transport to Wgtn Airport for departure (per person) Sunday only.		\$ 10.00	\$
TOTAL PAYABLE			\$

Tick appropriate option: (We encourage internet banking, but cheques are acceptable)

- Online Payment made on / / to the following bank account: 06-0529-0785338-00 Please include your surname in reference details.
- Payment by cheque:
Please either scan registration form and email to conference21@jpwellington.org.nz or post to:

Wellington Justices of the Peace Assn. Inc.
PO Box 22068
Khandallah
Wellington 6035

Registrations & Cancellations Policy

We aim to acknowledge your registration within 48 hours of receipt. Please ensure your email address is supplied to enable us to do this. There is a full refund for all cancellations received prior to **31 January 2021**. Cancellations after 31 January 2021 but before February 7th 2021, receive a 50% refund, cancellations after 7th February 2021 will not be refunded.

Office Use Only:

Date Received / / Date Acknowledged / /

Registration #..... Notes:.....
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